



Ministry Position Description - Communion

Role Name and Primary Responsibilities:

Communion Area Leader: The vestry has responsibility for leadership in four ministry areas: *Commission, Community, Communion, and Support*. The Communion area of ministry is focused on *Worship and Pastoral Care*. *Worship* includes the many ministries that work together every week to create our liturgy. *Pastoral Care* includes the PC Coordinator, Parish Nurse, Lay Eucharistic Ministers, Healing Team, Casserole Ministry, and Prayer Ministry. The Prayer Ministry is comprised of prayer groups that focus on ministries and individuals within our parish. Any 2nd- or 3rd-year vestry member, except wardens and register, is eligible to serve as an area leader.

Responsibilities: In addition to duties applicable to all vestry members, the Communion area leader collaborates with staff to provide leadership in the following areas:

- Vision - Developing and communicating the vision and mission of your area of ministry and the ministries within it. Make sure the vision is known by all the people involved.
- Leaders - Raising up, developing and encouraging the leaders of Worship and Prayer ministries around that vision, helping them develop teams of people to serve these ministries.
- Prayer - Praying with and for the ministries in the Communion area and their leaders, and bringing prayer needs to the Ministry Prayer Team and the vestry.
- Liaison - Communicating with vestry, other ministry areas and the parish re Communion. This includes reporting twice yearly to the vestry Communion plans, activities, and needs.
- Communication - Advocating and celebrating the Communion ministry area within the congregation through the St Pete's Weekly, the Good News, the Annual Report and by publishing brochures and bulletin board presentations.
- Budget - Budgeting and annual reporting for Communion.

Role Contributions and Metrics:

Regular Vestry Meetings: 3rd Tuesday of every month, 7:00 PM to about 9:30 PM

Other: Regular development of spiritual life and leadership skills. Meet with rector, wardens, staff, and ministry team leaders as needed through the year for brainstorming, planning, team building/training, problem solving, encouragement and accountability. At year end guide the budget and annual report preparation for your ministry area.

Length of Commitment: 1 year; can continue for a 2nd year



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Role Competencies: (Network terminology)

This leader needs to have a passion for:

- Cultivating personal growth as a Christian and a leader, to effectively help others serve in the ministries of Worship and Prayer Support.
- Liturgical worship.
- Prayer.
- Meeting the needs of fellow parishioners.
- A personal interest and background in one or more of these ministries is important.

Spiritual Gifts particularly valuable in this role:

- Leadership
- Faith
- Creative Communication
- Intercession
- Discernment
- Wisdom
- Helps
- Mercy

Personal Style: Task or People oriented and Structured

Spiritual Maturity: Leading/Guiding Believer

Note: The terms *Passion*, *Spiritual Gifts*, *Personal Style* and *Spiritual Maturity* are used as defined in the Network Program