

Resolution of the Vestry on October 17, 2000

Bylaw concerning attendance at vestry meetings:

It is understood that in accepting election to the Vestry of St. Peter's Church, all persons accepting such election agree to attend all meetings of the vestry, including an annual vestry retreat. The following guidelines will apply with respect to absence from vestry meetings:

- Vestry meetings will be scheduled in advance and the date and time of the next meeting will normally be announced at each vestry meeting.
- Vestry members are expected, when practicable to attend all scheduled meetings of St. Peter's vestry.
- When a member is not able to attend a meeting, that member will call the church office, the rector or, when the rector is not available, one of the wardens, to notify them of his/her need to be absent.
- In case of a last minute impediment to attendance, vestry members will contact the appropriate person as soon as possible following the meeting.
- When a member of the vestry misses a meeting, without having given the proper notification of expected absence, that member will be contacted by the senior warden to insure that all is well, reminding them to please notify the appropriate person of any future expected absences.
- When a member of the vestry misses two consecutive meetings the senior warden will inquire with that person to determine if there is a problem which is preventing that person from attending meetings.
- When two meetings are missed without any notification having been given, the senior warden will remind that vestry member that, if a third meeting is missed without notification having been given, that person's seat will be considered vacated and a letter will be sent to them thanking them for their service and expressing regrets that the vestry, in accordance with its bi-laws, now considers that seat to be vacated.
- When a vestry member misses three meetings in the course of one year, whether consecutive or not, without having given proper notification that seat will be considered vacated.
- When a vestry member misses three meetings in the course of one year, but has given notification, that member will be called by the senior warden and asked if he or she will be able to continue serving. At that time the senior warden will inform the vestry member that any further absences during the course of the year will necessitate a vote by the vestry on whether that person's seat should be vacated.
- When a vestry member, under any circumstances, misses four meetings during the course of one year the vestry must vote on whether that person's seat should be considered vacated.
- Vestry members will not be "called on the carpet" for lack of attendance. The need to vacate a seat will not imply any judgment on the vestry member in question, but only the need to maintain an active and committed vestry.